

<b>Meeting of:</b>	Live Well Scrutiny Committee
<b>Date of Meeting:</b>	Tuesday, 19 May 2026
<b>Relevant Scrutiny Committee:</b>	No Relevant Scrutiny Committee
<b>Urgent Decision Procedure Used (If yes, why)</b>	Not applicable
<b>Item Type</b>	Part I
<b>Report Title:</b>	Scrutiny Arrangements: First Year Review and Approval of the Forward Work Programme 2026/27.
<b>Portfolio Holder:</b>	Cabinet Member for Social Care and Health Cabinet Member for Leisure, Sport, and Well-being
<b>Lead Officer(s):</b>	Head of Democratic Services Director of Corporate Resources Director of Social Services Director of Environment & Housing

## 1.0 What is this report about?

- 1.1 This report provides the Live Well Scrutiny Committee with an opportunity to reflect on its activity during the 2025/26 municipal year, marking the completion of the first full year under the Council's revised scrutiny arrangements. It summarises how the Committee has operated within the new framework, highlights key areas of work undertaken, and identifies emerging lessons to help inform future scrutiny practice.
- 1.2 The report also invites the Committee to consider and agree its proposed Forward Work Programme for the 2026/27 municipal year. The Programme sets out a planned schedule of scrutiny activity, including proposed items for committee consideration, and is intended to ensure that the Committee's work remains focused, proportionate, and aligned to its remit and agreed priorities.
- 1.3 In addition, the report seeks to support the Committee in confirming its approach to Task and Finish activity going forward. This includes consideration of potential review topics, the prioritisation of topics for progression during the year, and incorporating learning from previous Task and Finish work to strengthen future investigative scrutiny.
- 1.4 Finally, the report provides for the Committee to agree appointments to relevant working groups, including the Leisure Centre Working Group. This ensures that appropriate Member representation is in place to support ongoing oversight, monitoring and engagement activity linked to the Committee's responsibilities.

## 2.0 What are the Recommendations?

	<b>Recommendations – What and How?</b>	<b>Reason for Recommendation – Why?</b>
1	T H A T the Forward Work Programme appended to the report be agreed, subject to any amendments or suggestions raised by Members at the meeting.	To enable the Scrutiny Committee to approve a programme of work for the forthcoming municipal year that reflects Members' priorities, ensures effective forward planning, and supports the Committee in fulfilling its scrutiny role.
2	T H A T the agreed Forward Work Programme be published on the Council's website for public information.	To promote openness, transparency, and public engagement by providing residents, stakeholders, and partner organisations with clear visibility of the Committee's planned work across the municipal year.
3	T H A T the Committee acknowledges the current status in relation to existing Task & Finish Recommendations and endorses the proposal to receive a further update in November 2026, including details of implementation progress and the establishment of a tracking system to enable more regular monitoring.	To enable effective oversight by the Committee through timely updates on implementation progress and the development of a system to support regular monitoring.
4	T H A T a list of potential future Task and Finish (T&F) review topics, as suggested by Members, be agreed by the Committee.	To enable Members to collectively identify and confirm areas of interest where in-depth scrutiny could add value and contribute to service improvement and policy development.
5	T H A T one Task and Finish review topic be prioritised for progression during the municipal year.	To ensure that Task and Finish activity is focused, manageable, and makes effective use of Member and officer capacity, allowing for timely and meaningful scrutiny of a priority issue.
6	T H A T the membership of the next Task and Finish Group be agreed.	To formally establish the Task and Finish Group with agreed membership, providing clarity on roles and accountability and enabling the review to commence in accordance with the Committee's agreed work programme.
7	That the membership of the Leisure Centre Working Group be agreed until the next Local Government Election.	In preparation for future Leisure Centre visit arrangements following Committee membership, as agreed at the 13 May 2026 Council Annual Meeting.

### 3.0 What is the background to this report?

3.1 On 10th April 2025, Cabinet agreed proposals for new Scrutiny arrangements to take effect for the 2025/26 Municipal year, and which were aligned to the new objectives contained within the Council's new Corporate Plan – Vale 2030. The new arrangements were subsequently agreed by Council at its meeting held on 28 April 2025, which included a new Committee structure resulting in four Directorate Scrutiny Committees. On 27 May 2025, Members of the Live Well Scrutiny Committee were presented with a newly structured Forward Work Programme to align with the agreed Scrutiny arrangements to enable more effective scrutiny, as well as items, topics, Task and Finish review investigations, co-opted membership, and delivery methods that the Live Well Scrutiny Committee would consider for the 2025/26 Municipal year. This report marks the end of the first municipal year on the new scrutiny arrangements.

3.2 As well as the four Directorate Scrutiny Committees, the Council also has a broader Scrutiny Function which includes the following:

**Performance Joint Scrutiny** - This is a joint forum bringing together all four Directorate Scrutiny Committees into a singular space to monitor the Council's performance and finances against its Corporate Plan, and

**Governance and Audit Committee.** The purpose of this Committee is to maintain assurance in relation to the Council's finances, policies, and procedures, making sure they are robust and fit for purpose. As well as keeping track of the Council's control environment and maintaining its risk register.

These functions also make recommendations to Cabinet for approval.

3.3 The Live Well Scrutiny Committee is one of the four Directorate Scrutiny Committees, and its remit covers two of the Council's Well-being Objectives: 1) Supporting and Protecting Those Who Need Us and 2) Creating Great Places to Live, Work and Visit. The Committee considers reports from the following Council Service Areas: Adult Services, Children and Young People's Services, Resource Management and Safeguarding, Libraries, Arts, Culture, Leisure, Sports, Adult Community Learning, Community Safety, Homelessness, and Public Protection – Shared Regulatory Services and Equalities (external policy).

3.4 The Live Well Scrutiny Committee Forward Work Programme belongs to the Elected Members of the Live Well Scrutiny Committee and is maintained, in partnership, by the Committee Chair and Lead Democratic Services Officer. Therefore, the administrative upkeep of the programme is absorbed within day-to-day working practices, and the Chair of each Committee is encouraged to present this report on behalf of Committee Members.

3.5 In developing the proposed Forward Work Programme for 2026/27, the Committee's planned areas of scrutiny have been considered alongside [Cabinet's Annual Strategic Forward Work Programme](#). This approach helps to support appropriate alignment between executive decision-making and scrutiny activity, and to identify opportunities where timely pre-decision scrutiny may add value.

- 3.6 The Forward Work Programme document has been maintained by Democratic Services in consultation with Service Area Officers in preparation for Member consideration, and the latest version of the document (at the time of report publication) is attached at **Appendix A** to this report. Any subsequent updates will be presented to the Committee verbally by the Democratic and Scrutiny Services Officer present. The work programme is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.
- 3.7 The Council undertakes an Annual Self-Assessment to evaluate how effectively it is delivering its statutory functions, corporate objectives, and governance responsibilities. Scrutiny contributes to this process by providing ongoing challenge and oversight through its consideration of performance reports, service updates, and delivery plans during the municipal year. Directors play a key role within Scrutiny Committees by presenting evidence, responding to challenge, and providing professional insight, which helps shape the findings and conclusions of the Self-Assessment. [Annual Directorate Plans](#) are submitted by each of the Directors, which detail each Directorate's planned in-year priority activities, performance measures and associated performance targets that will contribute to delivery of Vale 2030.
- 3.8 The Council's scrutiny arrangements are also supported by a programme of Member Briefing Sessions, which complement formal Scrutiny Committee activity by providing Elected Members with timely information and policy context on key issues. Resources, presentations, and materials from these briefing sessions are available to all Elected Members via MemberNet, ensuring consistent access to information and supporting informed engagement across the wider scrutiny function.
- 3.9 The Live Well Scrutiny Committee also hosts the Leisure Centre Working Group, which was re-established by the Committee on 12th September 2023, following a recommendation raised within the 2021 Leisure Services Audit Wales report that identified a need for Elected Members to be involved in the monitoring processes for the Council's Leisure Management Contract. The Group meets on an ad hoc basis by invitation from the Operational Manager for Neighbourhood Services, Healthy Living and Performance, and conduct site visits of the Vale of Glamorgan Leisure Centres and relevant services.

#### **4.0 What issues are there to be considered?**

##### **4.1 Take aways from Year One:**

- 4.1.1 The Council has only recently completed its first municipal year/cycle on the new Scrutiny arrangements and therefore has only 12 months' worth of experience and data to rely upon, thus far. Meaningful change takes time and is achieved through continual assessment and ongoing cultural development, which also take time.
- 4.1.2 Task and Finish work represents a significant commitment for both Members and Officers. The reports demonstrated a strong level of engagement from all stakeholders involved. When considering participation in future Task and Finish activity, individuals may wish to reflect on their capacity to ensure they are able to contribute fully and effectively throughout the process.

4.1.3 Task and Finish activity has taken longer than initially anticipated, reflecting the depth and thoroughness of the review work undertaken, as well as external factors such as the availability of expert witnesses. While the aspiration remains to deliver two Task and Finish reviews within a single municipal year, the Council continues to prioritise the quality and robustness of outcomes over the quantity of work undertaken.

4.1.4 The introduction of Joint Scrutiny sessions to consider performance against the Corporate Plan and the annual Budget Setting process has delivered positive benefits and generated constructive recommendations. However, further work is required to raise awareness of the importance of these meetings among all Members and to encourage increased attendance from Committee Members.

#### 4.2 **Co-opted Membership:**

4.2.1 The Committee recognises and values the important contribution made by its non-voting co-opted members, whose expertise and perspectives continue to enhance scrutiny and inform decision-making. At this time, no suggestions for additional co-opted members have been raised for consideration by the Committee. Should any new co-opted members be proposed in the future, these will be taken forward through the appropriate formal approval process.

#### 4.3 **Task & Finish Working Groups [Investigative]:**

4.3.1 The Live Well Scrutiny Committee has not yet had the opportunity to explore any Task & Finish topics in relation to the Social Services Directorate, despite this directorate covering a large proportion of the Committee's remit.

4.3.2 Members are invited to consider the inclusion of the following Task and Finish Working Group Topics within its Forward Work Programme:

- **Allocations (Homes 4 U) Policy Review: In line with Homelessness and Social Housing Allocations Wales Act 2026.**

The legislation introduces changes that have significant implications for how social housing is prioritised and allocated, particularly for those experiencing or at risk of homelessness. Task & Finish work will enable Members to examine the proposed policy changes, assess their impact on fairness, transparency, and accessibility, and provide assurance that the revised policy supports the Council's statutory duties, corporate priorities, and commitment to meeting local housing need.

4.3.3 The Committee has previously raised the following topics as potential subjects for future Task & Finish work and included the same within the [latest Task & Finish report](#) presented to Cabinet (Recommendation 5):

- Mental Health benefits of Play Activity for children.
- Barriers to participation for people with a physical or learning disability.
- Cardiff Met and Public Health Wales: Social Prescribing for Physical Activity (SPfPA) Network/Activity Finder.

- Improving access to Kit and Equipment to increase Participation.

4.3.4 Below is a list of lessons learnt for future Task & Finish groups based on feedback collated across all Task & Finish groups to date:

- Select more narrow, well-defined topics with a clear purpose, achievable scope, and realistic outcomes.
- Engage officers early in topic development to draw on operational insight and identify areas where scrutiny can add most value.
- Set clear expectations at the outset regarding duration, meeting frequency, and Member commitment.
- Encourage accountability and consistent participation, supported by Chairs and political group leadership.
- Use Task & Finish Groups proportionately, balancing scrutiny ambition with officer capacity and sustainability.
- Adopt Teams chat groups as standard practice to enhance communication and efficiency.
- Be deliberate in choosing meeting formats, to support open and constructive dialogue.
- Clearly communicate how recommendations will progress and influence decision-making to reinforce confidence in the process.

#### 4.4 **Committee Meetings [Proposal]:**

4.4.1 A report on the 'Outcome findings of the Vale of Glamorgan Care Home Provision Review' has been added to the Committee's Forward Work Programme following a request from the Committee raised at its 08 of July 2025 meeting. This report has been scheduled for the March 2027 Committee meeting to coincide with the completion of the relevant review due in January 2027.

4.4.2 A report on the 'revised Welsh Government guidance relating to Violence Against Women, Domestic Abuse and Sexual Violence (VAWDASV)' has been added to the Committee's Forward Work Programme for September 2026 seeking consideration of the Council's response to the updated guidance and any implications for local policy, partnership working, and service delivery.

4.4.3 An update report on 'Arts and Cultural Services in the Vale' has been added to the Committee's Forward Work Programme for November 2026 in response to a Request for Consideration received from a member of the public in relation to heritage of the Vale of Glamorgan area.

#### 4.5 **For Information Reporting [Committee HUB]:**

4.5.1 The Local Housing Market Assessment Information has been slipped from May 2026 to January 2027 on Officer request. Welsh Government are updating the data collection tool and are yet to give a date when this will be complete. Without this, the Council is unable to complete an assessment. Officers have requested a timescale from Welsh Government.

- 4.5.2 In July 2025, the Committee agreed to receive the Annual Review of Commissioned Services to Adults with a Care and Support Need report on a biannual basis however, Officers have requested that the report be received on a biennial (every 2 years) rather than biannual (six-monthly) basis.
- 4.5.3 An information report will be presented to the Committee in July 2026 to brief Members on the revised Welsh Government guidance relating to Violence Against Women, Domestic Abuse and Sexual Violence (VAWDASV). It will also highlight the key changes arising from the recent Welsh Government consultation, including revised expectations around leadership, governance, engagement with survivors, and alignment with regional and national priorities. The July report is intended to support early awareness and discussion, ahead of a formal report being brought to the Committee in September 2026.
- 4.5.4 The presentation of an update report in relation to the Vale Alliance was postponed during last years' Forward Work Programme due to consultation and subsequent changes to the structure of the management of Primary & Community services in the University Health Board. This process has now concluded, and new roles / responsibilities have been established, with new relationships starting to form. Alongside this Welsh Government are promoting a new model of an integrated community care system (ICCS) and the Regional Partnership Board are supporting local implementation of this model. Therefore, a timely information report will be presented to the Committee in June 2026 to update Members on the developments in relation to integration of health and social care in the Vale and to share the ambitions from both Welsh Government and the regional partnership board.
- 4.5.5 A Member Briefing Session has been requested by officers in relation to Shared Regulatory Services, which is now in its 11th year of operation. This will be delivered in September 2026 alongside the Business Plan Report, which will be presented via the For Information reporting route. It is intended that the briefing will provide Members with a helpful refresher on the services covered and how these align with the Council's corporate priorities.
- 4.5.6 This is felt timely given that the service has entered its 11<sup>th</sup> year The For Information Reporting function was expanded during the 2025/26 municipal year to ensure that relevant information is also made publicly available via the [Council's Scrutiny webpage](#).

#### 4.6 **Leisure Centre Contract Members Working Group:**

- 4.6.1 The Live Well Scrutiny Committee Leisure Management Contract Working Group consists of six Elected Members from the Live Well Scrutiny Committee, not subject to political balance. The last membership of the Group was agreed at the 27 May 2025 Committee meeting as follows: Councillors A.M. Collins (Chair), B. Loveluck-Edwards (Vice-Chair), C.A. Cave, W.A. Hennessy, J. Lynch-Wilson and N.C. Thomas. It is therefore proposed that the six seats on the working group be appointed from Members of the Live Well Scrutiny Committee, to include the Committee Chair and Vice-Chair (once appointed) as standard.

4.6.2 Officers hope to facilitate two further leisure visits during 2026 to both Penarth and Cowbridge Leisure Centre on the arrival of new equipment and completion of restoration works.

4.7 The 2026/27 Forward Work Programme for the Committee is the last iteration prior to the May 2027 Local Government Election, and therefore the timeframe available for scrutiny activity may be shorter than a full municipal year due to the pre-election period. As a result, the Programme has been developed to prioritise key areas of work, ensure flexibility where required, and support the effective use of Member and officer capacity during this transitional period.

## 5.0 **How evidence has been used to inform the report, including the views of others?**

### 5.1 **Matters Considered During the 2025/26 Municipal Year:**

5.1.1 The Committee has considered thirteen proposal **Service Area Reports:**

- Committee Forward Work Programme Annual Proposal.
- Committee Forward Work Programme – Six Monthly Update.
- Performance Evaluation Inspection of Vale of Glamorgan Social Services.
- Social Care Records System.
- Annual Report of the Director of Social Services - Challenge Version.
- Annual Review of Commissioned Services to Adults with a Care and Support Need.
- Work to tackle poverty and the current cost of living crisis – End of Year Update 2024/2025.
- Libraries Annual Report.
- Leisure Management Contract – Year 13 Annual Performance Report.
- Annual Children and Young People Services Placements Review.
- Housing Support Grant Delivery Plan 2026 – 2029.
- Task & Finish Response Report.
- Social Services and Environment & Housing Directorate Plans 2026/27 to deliver Vale 2030, the Council's Corporate Plan 2025-30.

5.1.2 The Committee has considered one **Request for Consideration** submitted to the Committee by three Elected Members:

- Request for Consideration: Colcot Sports Centre – Next Steps.

5.1.3 The Committee has not considered any **Call-In requests** during the municipal year.

5.1.4 The Committee considered one **Reference from Cabinet:**

- Annual Equality Monitoring Report 2024-2025 – Cabinet: 4th September 2025.

5.1.5 The Committee and wider Elected Members have been provided with **For Information Reporting** on 9 separate topics open to member call-in if deemed necessary by Members:

- Letter of response from Police and Crime Commissioner for South Wales, CCTV Funding.
- SRS Annual Report 2024-25.
- SRS Business Plan 2025-26.
- Leisure Management Contract – Six Month Interim Summary Report.
- Cardiff & Vale of Glamorgan Regional Partnership Board.
- Deprivation of Liberty Safeguards Annual Report April 2024 – March 2025.
- Dewis Cymru Cardiff and Vale of Glamorgan Annual Report April 2024 March 2025.
- The Index Annual Report 2025 – 25.
- Vale, Valleys, and Cardiff Adoption Collaborative Annual Report 2024 to 2025.

5.1.6 The Committee considered one **Task & Finish Working Group Response Report** that was subsequently referred to Cabinet for consideration on 16 April 2026. Please see further detail in Section 5.5.

5.1.7 The **Leisure Centre Working Group** has met on one occasion, on 29 September 2025, to explore the new leisure facilities on offer at Barry Leisure Centre, with verbal feedback provided to the Committee at the next available meeting.

## 5.2 Recommendation/Decision Tracking

5.2.1 Tracking of the Committee’s decisions and subsequent impact continues to be monitored and regularly updated by the Democratic and Scrutiny Services Team.

5.2.2 Decision tracking data has been compiled in to a Power BI format and is now continuously available to Members, via MemberNet, as well as to the Public via the Council’s Scrutiny webpage. This is a new approach to improve efficiency and transparency in decision making.

5.2.3 At the November 2025 meeting, the Committee agreed that a summary of the Decision Tracking Data relevant to the Live Well Scrutiny Committee be presented to the Committee as part of the biannual Forward Work Programme Monitoring Reports. To provide a six-monthly update to Committee Members, on the data readily available, to maintain an understanding of the Committee’s impact in supporting the Council’s decision making processes:

Total number of recommendations raised by the Committee over the municipal year:	35
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Recommendations referred to Cabinet:	5 (14%)
Recommendations labelled as Other:	30 (86%)
Recommendations raised as a result of Cabinet Reference:	1 (3%)  <u>Annual Equalities Monitoring Report 2024-25</u> T H A T the Annual Equality Monitoring Report 2024-2025, as described in the body of the referred report and Appendix 1, be endorsed.
Recommendations <b>Accepted</b> by Cabinet: 2	<u>Libraries Annual Report 2024/25</u> That the Re-launch of the Tablet Loan Scheme, and recognition by Welsh Government as leaders in digital inclusion, be promoted as much as possible going forward. (Min. No. 264 refers)  <u>Task &amp; Finish Response Report: Leisure Services.</u> The Live Well Scrutiny Committee and its Task and Finish Working Group be thanked for their consideration of the matter and that the Recommendations within the Task and Finish report be agreed and referred to relevant Officers for building into future work plans. (Min. No. 260 refers)
Recommendations <b>Partially Accepted</b> by Cabinet: 2	<u>Requests for Consideration - Colcot Sports Centre: Next Steps</u> (2) That discussions progress with key partners, and potential funding opportunities, with the aim of providing quality facilities in the long term at the site. (Min No. 74 refers)  <u>Requests for Consideration - Colcot Sports Centre: Next Steps</u> (3) Approval for a no obligation expression of interest to be submitted to the Cymru Football

	<p>Foundation in relation to investigations for developing the surplus Artificial Turf Pitch at the site, into a 3G facility, and to provide new changing rooms on the existing Colcot site, with the understanding that other considerations regarding the use of the area in the long-term also require evaluation. (Min No 74 refers)</p> <p>Considered by Cabinet on 03 July 2025 - Cabinet Minute No. C36 refers</p> <p>RESOLVED –</p> <p>(1) T H A T the Committee be thanked for their consideration of the item and that both the Member Requests for Consideration and subsequent Response Report be noted.</p> <p>(2) T H A T in noting Recommendation (2) within the ‘Improvements to the Colcot and Buttrills Recreation Sites’ report considered by Cabinet on 19th December, 2024 (Minute No. C212 refers), a further report on the future of the site be presented to Cabinet to outline other options for the provision of modern facilities to serve the communities in the wider area, that Recommendations (2) and (3) from the Committee be noted and considered as part of ongoing work considering options for facilities in the area.</p>
<p>Recommendations <b>Noted</b> by Cabinet: 1</p>	<p><u>Work to Tackle Poverty and the Current Cost of Living Crisis</u></p> <p>(2) That the report be referred to Cabinet for consideration. (Min No 151 refers)</p> <p>Considered by Cabinet on 02</p>

	<p>October 2025. Cabinet Minutes C98 refers.  RESOLVED –  (1) T H A T the reference from the Live Well Scrutiny Committee held on 08 July 2025 be noted.  (2) T H A T the Budget Working Group be made aware of the discussion concerning the cost-of-living-reserve and whether further support was required going forward.</p>
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### 5.3 Member Scrutiny Survey

- 5.3.1 The Annual Members Survey was shared with all Elected and Co-opted Members and included questions specifically relating to Scrutiny arrangements, including perceptions of effectiveness, access to information, and suggestions for improvement. Responses were received from (26 out of 54) 48% of Elected Members and were completely anonymous, allowing open and honest feedback based on individual experiences. This feedback therefore offers useful insight to inform the ongoing development and prioritisation of Scrutiny Forward Work Programmes.
- 5.3.2 Survey responses show a broadly mixed but generally positive perception of Scrutiny. In response to whether Scrutiny arrangements have a positive impact on decision-making and service improvement, 40% of respondents agreed or strongly agreed, 27% neither agreed nor disagreed, and 35% disagreed or strongly disagreed. This indicates that while many Members recognise the value of Scrutiny, there is recognition for the fact that the new arrangements are in their infancy.
- 5.3.3 Responses were more positive in relation to access to information, with 66% of respondents agreeing or strongly agreeing that they have sufficient access to the information needed to undertake their role as a Scrutiny Member. Only a small proportion disagreed, although over a quarter neither agreed nor disagreed, suggesting scope for further improvement in consistency and clarity of information.
- 5.3.4 Members felt that scrutiny would be more effective if it moved beyond primarily noting reports and instead provided stronger challenge, influence, and impact on decision-making. Overall, the emphasis was on making scrutiny more robust, less process-driven and more focused on actively shaping outcomes rather than simply receiving information.

### 5.4 Scrutiny Requests for Consideration

- 5.4.1 In line with the Council’s Digital Strategy, the existing request form was digitised on the Council’s website to improve accessibility and information submission for the

end user. To make the public aware of this change, information was shared as part of an e-mail communication to residents who had signed up to receive notifications around the Council's participation and engagement work.  
[JLT comment on frequency of process going forward??]

5.4.2 Following this communication, the Council received 27 requests for consideration, covering a range of topics such as Placemaking, Additional Learning Needs and Highways as examples. The breakdown by Committee is as below:

- Start Well – 3 Requests.
- Live Well – 1 Request.
- Place – 18 Requests.
- Resources – 5 Requests.

5.4.3 The requests were assessed, and a number were excluded as they were felt to not be appropriate at this current time, but their details are stored for future Scrutiny sessions. Upon assessment, the requests fell into five main categories:

1. Item had already been considered by Scrutiny in the previous 12 months – 13 requests.
2. Operational query (passed to Service area to manage) – 3 requests.
3. Request too general (further information requested and no response received) – 4 requests.
4. Topic already on Scrutiny Forward Work Programme (contacted to advise and will be further advised when agenda confirmed) – 6 requests
5. Further exploration by Council (currently being considered) – 1 request.

5.4.4 All requestors were notified of the above in the following two weeks after submission, including signposting to previous reports and meetings, with operational queries managed and responded by the appropriate Service area. They were also notified that their details would be stored on file to be proactively communicated to if these topics were to be considered by Committees in the future.

5.4.5 Requests for Consideration may also be presented to Committee via the [Council's Petition Scheme](#). No petitions have been submitted under the remit of this Committee during the 2025-26 municipal year.

## 5.5 Task & Finish Feedback and Outcomes

5.5.1 The Committee has undertaken a single Task and Finish Working Group project over the last municipal (first) year to explore barriers to participation for Women in physical activity, especially within the 18 – 50 age category, to help mitigate inactivity, sedentary lifestyles, and poor health. As well as looking at informal organised physical activity, to increase social participation to reduce feelings of anxiety and loneliness. The Group Members being Councillors Hennessy (Chair), N. Thomas (Vice), Collins, Hanks, Bruce, and Loveluck-Edwards. The Group met on 10 occasions and presented its findings at the 17 March 2026 Committee meeting. At which time, the Committee agreed to refer five recommendations to the

16th of April Cabinet meeting for consideration and approval.

- 5.5.2 Cabinet subsequently resolved that the Live Well Scrutiny Committee and its Task and Finish Working Group be thanked for their consideration of the matter and that the Recommendations within the Task and Finish report be agreed and referred to relevant Officers for building into future work plans.
- 5.5.3 All recommendations have been referred to the relevant Officers and are currently being progressed. It is proposed that an update on the specific Task and Finish recommendations raised by the Committee be included in the next Forward Work Programme update report in November 2026. This timeframe will allow officers sufficient opportunity to implement the existing recommendations and to develop an appropriate tracking system, enabling Members to monitor progress more regularly.
- 5.5.4 All Elected Members who had taken part in the first round of Task & Finish Reviews, under the new Scrutiny arrangements, were invited to provide feedback in relation to their experience of being part of the group(s). The aim was to understand what worked well, what could be improved, and any lessons learnt that could help the Council shape and strengthen future working groups. The comments received can be summarised as follows:

5.5.4.1 **What Worked Well:**

- Task & Finish Groups were widely regarded as an effective scrutiny model, particularly where Members and officers were committed and engaged.
- Clear, focused topics helped promote strong engagement, productive discussion, and positive outcomes.
- High levels of member involvement supported meaningful debate and the development of practical recommendations.
- Officer support and facilitation were consistently praised, with reports described as clear, concise, and suitable for progression to Cabinet.
- Constructive working relationships between Members and officers encouraged open discussion and problem-solving.
- Smaller, less formal group settings were valued by some Members as they encouraged confidence to ask questions and challenge issues.
- Teams chat groups were seen as an effective tool for communication and maintaining momentum between meetings.
- Where topics aligned well with operational priorities, outcomes were viewed as positive and worthwhile.

5.5.4.2 **What Could Be Improved:**

- Topic selection and definition are critical; overly broad or poorly defined topics made focus and recommendation development more difficult.

- Inconsistent attendance and engagement placed additional pressure on Chairs and slowed progress in some groups.
- The length and intensity of some Task & Finish Groups exceeded Member expectations.
- Meeting schedules could be more regular and predictable to support sustained engagement.
- Some Members were uncertain about the impact of outcomes, particularly where further decision-making was required.
- Concerns were raised about the level of officer time required, particularly for Democratic Services.
- Hybrid and online meetings, while accessible, were perceived by some as limiting openness and depth of discussion.
- Uneven participation led to frustration in some cases, with perceptions that non-participating Members were more likely to criticise the process.
- The volume of briefings and engagement requests could feel excessive for some Members.

5.5.4.3 In relation to lessons learnt that could help the Council shape and strengthen future working groups, please see Section 4 above.

## **6.0 Next Steps**

6.1 Committee Members are requested to consider the Forward Work Programme biannually at the May and November Committee meetings. After which, the agreed Forward Work Programme will be published on the Council's website for public information.

6.2 The Forward Work Programme will continue to reflect the various forms of Scrutiny and be assessed on a regular basis by the Committee Chair:

**Investigative (Task and Finish)** - Committees can take deeper dives into topics using a range of methods based upon the Committee's forward work programme and identified priorities.

**Proposal (Committee Meetings)** - Policies are in development and are seeking Scrutiny feedback and recommendations to help shape the Council's future direction.

**For Information Reporting (Committee HUB)** - Information only or update items which are for noting and where scrutiny can add limited value, but the Member call-in procedure is used as required.

6.3 Committee Members are encouraged to approach the Committee Chair and/or the Lead Democratic Services Officer with any suggestions or queries in relation to the Forward Work Programme at any time.

## **7.0 How does this report support the Vale 2030 and Reshaping?**

7.1 Scrutiny Committee Forward Work Programmes are published by the Council on a biannual basis, via the [Scrutiny webpage](#), which encourages public involvement in the decision making

process. The [Scrutiny Public Participation Guide](#) is available on the [Council's Public Participation Webpage](#) as well as advice on the [Scrutiny Request for Consideration](#) process. These methods of engagement support the commitment set out within Vale 2030 to ***'Provide residents with more meaningful and engaging opportunities to participate and have a greater say in our work.'***

7.2 Scrutiny Committees are not the final decision making authority within the Council, but they can raise recommendations, and refer those on, to help improve the Council's work. As such, an interactive tool providing an [overview of recommendations](#) made during the municipal year and the status of those recommendations are readily available to both Elected Members and members of the public. This process supports the commitments set out within Vale 2030 to ***'Improve accountability and transparency by sharing more information about how decisions are made and scrutinised, priorities set, and budgets determined'*** as well as ***'Use digital technology more innovatively to improve services whilst ensuring that services are accessible to everyone.'***

## 8.0 How does this support the Five Ways of Working?

8.1 **Long Term** - In maintaining an annual Forward Work Programme, the Scrutiny Committees support the long term sustainability aims set out in the Council's strategic priorities and the Well-being of Future Generations (Wales) Act. By scheduling key areas of work across the full municipal year, Committees ensure that oversight is not confined to short term pressures, but instead considers the enduring needs of residents, communities, and services. A year long programme provides the space for continued monitoring of corporate objectives, emerging risks, and evolving policy commitments such as those within the Vale 2030 plan. This long term approach ensures that scrutiny activity remains aligned to the Council's vision and contributes to delivering sustainable outcomes across social, economic, environmental, and cultural well-being.

8.2 **Prevention** - The structure of a comprehensive annual work programme enables Scrutiny Committees to identify issues early and respond proactively before risks escalate into more significant challenges. By routinely reviewing performance data, service updates, and strategic assessments throughout the year, Committees can highlight areas where preventative action may strengthen service resilience or protect vulnerable groups. This forward looking method supports the Council's preventative ethos, allowing time for officers, Cabinet, and partners to consider recommendations that address root causes—rather than reacting to problems once they materialise. It also helps ensure that the Council's resources are used effectively by preventing avoidable demand on services later in the year.

8.3 **Integration** - Scrutiny work programmes are designed to reflect and reinforce the interconnected nature of the Council's well-being objectives. By mapping scheduled reports and review activities to wider strategic priorities, Scrutiny Committees help ensure that decisions and service developments are not considered in isolation, but within the broader context of corporate planning, financial strategy, and community outcomes. An integrated programme also supports alignment across Committees, avoiding duplication and strengthening a collective understanding of cross cutting themes such as equalities, climate action, safeguarding, and public participation. This helps Scrutiny play a constructive role in

ensuring that the Council's planning and decision making processes remain cohesive and mutually supportive.

**8.4 Collaboration** - A maintained and published Forward Work Programme encourages collaboration between Scrutiny Members, officers, Cabinet Members, partners, and community stakeholders. By setting out work in advance, officers have clarity on when their insights and expertise will be required, enabling better-prepared reporting and improving the quality of evidence presented to Scrutiny. The programme also creates opportunities for joint work — for example, Task and Finish activity, cross-committee sessions, or engagement with external bodies where partnership approaches can add value. This collaborative ethos enhances both transparency and shared ownership of service improvement, strengthening Scrutiny's role as a constructive, collective mechanism for accountability.

**8.5 Involvement** - Publishing the Forward Work Programme for the entire municipal year promotes meaningful public involvement by providing residents and stakeholders with clear visibility of upcoming Scrutiny items. This transparency allows individuals, communities, and partner organisations to contribute insights, lived experience, or evidence at the most relevant stage of the decision-making cycle. It also supports the commitments within the Council's Public Participation Strategy by offering structured points of engagement throughout the year, rather than on an ad-hoc basis. By ensuring that Scrutiny's work is accessible and planned, Committees help extend involvement beyond elected Members, enabling a broader range of voices to influence the Council's work and future direction.

## **Resources**

### **9.0 Finance**

9.1 There are no financial factors to consider as a direct result of this report.

### **10.0 Workforce**

10.1 There are no workforce factors to consider as a direct result of this report.

### **11.0 Legal**

#### **11.1 Does an Equalities Impact Assessment need to be completed? If not, why?**

An Equalities Impact Assessment has not been completed because this report relates solely to the Committee's forward work programming arrangements and does not propose any changes to policy, service delivery, or operational practices that would give rise to identifiable equality impacts.

**11.2 Monitoring Officer Comments:** The Monitoring Officer has reviewed the contents of this report and confirmed that the preparation and approval of the Scrutiny Committee's Forward Work Programme is consistent with the Council's constitutional arrangements. The report does not raise any issues of unlawfulness and adheres to the established decision-making

framework. The Monitoring Officer is also satisfied that the Forward Work Programme supports the principles of good governance, including accountability, transparency and sound decision-making, as expected of statutory officers under established governance standards.

## 12.0 **Key Contacts**

### 12.1 **Who are the primary officers to contact with any comments and/or queries on the report?**

<b>Service Area Officer:</b>  Amy Rudman Principal Democratic and Scrutiny Services Officer <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a> 07784 239 277 / 01446 709 855	<b>Democratic Services Officer:</b>  Amy Rudman Principal Democratic and Scrutiny Services Officer <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a> 07784 239 277 / 01446 709 855
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## **Appendix**

Appendix A – Live Well Scrutiny Committee Draft Forward Work Programme 2026/27.

## **Background Documents**

April 2026 - Task & Finish Response: Leisure Services, presented to Cabinet – [Reference](#) and [Minutes](#).

March 2026 – Task & Finish Response: Leisure Services, presented to Scrutiny Committee – [Report](#) and [Minutes](#).

November 2025 - Forward Work Programme Schedule 2025/26 (Updated) Report, presented to Scrutiny Committee – [Report](#) and [Minutes](#).

May 2025 - Forward Work Programme Schedule 2025/26 Report, presented to Scrutiny Committee – [Report](#) and [Minutes](#).

April 2025 – Reshaping Scrutiny Reference, referred to Full Council – [Reference](#) and [Minutes](#).

April 2025 – Reshaping Scrutiny Report, presented to Cabinet – [Report](#) and [Minutes](#).

Index of resource hyperlinks embedded within the report:

<https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2026/26-04-16/Cabinet-Annual-Strategic-Forward-Work-Programme.pdf>

<https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2026/26-04-16/Directorate-Plans-2026-27.pdf>

<https://participate.valeofglamorgan.gov.uk/petitions>

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/scrutiny/scrutiny.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny.aspx)

<https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Committee%20Information/Public-Speaking-Guides/25-06-17-Scrutiny-Participation-Guide-Updated.pdf>

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/Public-Participation-at-Council-Meetings.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/Public-Participation-at-Council-Meetings.aspx)

[https://valeofglamorgancouncil-customerportal.achieveservice.com/en/AchieveForms/?form\\_uri=sandbox-publish://AF-Process-a7564af5-14e1-40ee-87d9-2a3bc3dc5bef/AF-Stage-b1f7ae81-4534-405f-befa-27d62c1bb5be/definition.json&redirectlink=/en&cancelRedirectLink=/en&consentMessage=yes&noLoginPrompt=1](https://valeofglamorgancouncil-customerportal.achieveservice.com/en/AchieveForms/?form_uri=sandbox-publish://AF-Process-a7564af5-14e1-40ee-87d9-2a3bc3dc5bef/AF-Stage-b1f7ae81-4534-405f-befa-27d62c1bb5be/definition.json&redirectlink=/en&cancelRedirectLink=/en&consentMessage=yes&noLoginPrompt=1)

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/minutes\\_agendas\\_and\\_reports/agendas/cabinet/2026/26-04-16.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/minutes_agendas_and_reports/agendas/cabinet/2026/26-04-16.aspx)

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/minutes\\_agendas\\_and\\_reports/agendas/Scrutiny-New-2025/Scrutiny-Live-Well/Scrutiny-Live-Well.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/minutes_agendas_and_reports/agendas/Scrutiny-New-2025/Scrutiny-Live-Well/Scrutiny-Live-Well.aspx)

[https://www.valeofglamorgan.gov.uk/en/our\\_council/Council-Structure/minutes\\_agendas\\_and\\_reports/agendas/council/council.aspx](https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/minutes_agendas_and_reports/agendas/council/council.aspx)

## Live Well Scrutiny Committee Forward Work Programme 2026 - 27

Corporate Plan Objectives	
Supporting and Protecting Those Who Need Us	Creating Great Places to Live, Work and Visit
Adult Services, Children and Young People's Services, and Resource Management & Safeguarding, Leisure and Sports.	Libraries, Arts, and Culture, Adult Community Learning, Community Safety, Homelessness, Public Protection – Shared Regulatory Services, and Equalities (external policy)

Cabinet Members	Directors
Cabinet Member – Social Care and Health	Director of Social Services
Cabinet Member - Education, Arts and the Welsh Language	Director of Learning and Skills
Cabinet Member - Leisure, Sport and Wellbeing	Director of Environment and Housing
Cabinet Member - Public Sector Housing and Tenant Engagement	
Cabinet Member - Community Engagement, Equalities and Regulatory Services	

Committee Membership	Democratic Services Contact
<b>Chair: TBC</b> <b>Vice-Chair: TBC</b>  <a href="#">Full Committee Membership Webpage</a>  <a href="#">Scrutiny Information Webpage(s)</a>	Amy Rudman Principal Democratic & Scrutiny Services Officer arudman@valeofglamorgan.gov.uk 07784 239 277 / 01446 709 855

Co-opted Membership	
Osian Carroll <a href="mailto:osian.carroll@cacv.org.uk">osian.carroll@cacv.org.uk</a>	Cardiff & Vale Citizens Advice, Housing Caseworker

Forms of Scrutiny	
Investigative (Task and Finish)	Committees can take deeper dives into topics using a range of methods based upon the Committee's forward work programme and identified priorities.
Proposal (Committee Meetings)	Policies are in development and are seeking Scrutiny feedback and recommendations to help shape the Council's future direction.
Briefings / For Information Reporting (MemberNet/Committee HUB)	Information only or update items which are for noting and where scrutiny can add limited value but the Member call-in procedure is used as required.

Task and Finish Working Groups [Investigative]		
<ul style="list-style-type: none"> <li>• Cross-party work, with a clearly defined scope, and the Cabinet Member sighted.</li> <li>• Brought together on a voluntary basis by 4 to 8, politically balanced (where practical) Members, with the Chair decided by the "home" Scrutiny committee.</li> <li>• Leverage the expertise of officers, partners, wider stakeholders alongside evidence and insight from the people of the Vale of Glamorgan who will be invited and encouraged to participate as expert witnesses and share their lived experiences.</li> <li>• Hold the Cabinet and officers accountable on specific topics while proactively shaping the Council's policy direction.</li> <li>• Reports and recommendations fed back to the Cabinet Member, Scrutiny Committee and Cabinet for consideration.</li> </ul>		
Topic	Officer Lead	Timeframe
Allocations (Homes 4 U) Policy Review: In line with Homelessness and Social Housing Allocations Wales Act 2026.	Mike Ingram Head of Housing and Building Services. <a href="mailto:MIngram@valeofglamorgan.gov.uk">MIngram@valeofglamorgan.gov.uk</a>	Post Senedd Election 2026 (Autumn). Pending official guidance being received from Welsh Government.

Live Well Committee Meetings [Proposal]		
<ul style="list-style-type: none"> <li>• Six scheduled meetings per Municipal Year.</li> <li>• Opportunity for Committees to make individual recommendations on policies that are still in their development stage, and where decisions have yet to be taken.</li> <li>• Committee recommendations fed back to Cabinet to consider as a policy develops, with Cabinet providing a response to recommendations, including any rationale for accepting, partially accepting or rejecting.</li> <li>• Arena for responding to Cabinet Member Decision Call-ins and/or Committee Requests for Consideration.</li> </ul>		
Topic	Officer Lead	Meeting Date
Committee Forward Work Programme	Amy Rudman Democratic Services <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	19 <sup>th</sup> May 2026. <a href="#">Last received 27<sup>th</sup> May 2025.</a>

Annual Report of the Director of Social Services - Challenge Version	Lance Carver Director of Social Services. <a href="mailto:icarver@valeofglamorgan.gov.uk">icarver@valeofglamorgan.gov.uk</a>	19 <sup>th</sup> May 2026. <a href="#">Last received 27<sup>th</sup> May 2025.</a>
		7 <sup>th</sup> July 2026.
Violence Against Women, Domestic Violence and Sexual Violence (VAWDASV) Revised Strategy Response.	Mike Ingram Head of Housing and Building Services. <a href="mailto:MIngram@valeofglamorgan.gov.uk">MIngram@valeofglamorgan.gov.uk</a>	15 <sup>th</sup> September 2026.
Request for Consideration Response - Update on Arts and Cultural Services in the Vale.	Matt Curtis (Interim) Head of Strategy, Community Learning and Resources. <a href="mailto:mcurtis@valeofglamorgan.gov.uk">mcurtis@valeofglamorgan.gov.uk</a>	10 <sup>th</sup> November 2026.
Social Care Records System	Lance Carver Director of Social Services. <a href="mailto:icarver@valeofglamorgan.gov.uk">icarver@valeofglamorgan.gov.uk</a>	10 <sup>th</sup> November 2026. <a href="#">Last received 27<sup>th</sup> May 2025.</a>
Annual Children and Young People Services Placements Review	Rachel Evans Head of Children and Young People Services. <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	10 <sup>th</sup> November 2026. <a href="#">Last received 13<sup>th</sup> January 2026.</a>
Committee Forward Work Programme – Six Monthly Update	Amy Rudman Democratic Services <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	10 <sup>th</sup> November 2026. <a href="#">Last received 11<sup>th</sup> Nov 2025.</a>
Leisure Management Contract – Year 14 Annual Performance Report	Dave Knevet Operational Manager, Neighbourhood Services, Healthy Living & Performance. <a href="mailto:DPKnevet@valeofglamorgan.gov.uk">DPKnevet@valeofglamorgan.gov.uk</a>	12 <sup>th</sup> January 2027. <a href="#">Year 13 received 13<sup>th</sup> January 2026.</a>
Social Services and Environment & Housing Directorate Plans 2027/27 to deliver Vale 2030, the Council's Corporate Plan 2025-30.	Helen Moses Operational Manager for Corporate Strategy and Insight. <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	9 <sup>th</sup> March 2027. <a href="#">Last received 17<sup>th</sup> March 2026.</a>

Outcome findings of the Vale of Glamorgan Care Home Provision Review.	Ian McMillan Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	9th March 2027. Following completion of review in Jan '27. <u>As agreed at the 8<sup>th</sup> of July 2025 committee meeting.</u>
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### For Information Reporting / Member Briefings

- Information only reports provided to Elected Members, with a notification indicating when new material is available.
- Ad hoc reports and presentations from the Council and Partner organisations which would likely not benefit from Scrutiny time but be useful information to support Members in improving their awareness of local, regional and national policy direction.
- Member briefing sessions would be arranged, often before relevant Scrutiny Committee meetings, to invite officers or wider partners to provide whole Member briefing sessions and presentations as appropriate.
- Information is also provided to the public via the Council's Scrutiny Webpage.

Topic	Officer Lead	Method and Timeframe
Annual Update regarding Unpaid Carers and Regional Carers Strategy	Ian McMillan Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Due May 2026. <u>Last received March '25.</u>
Update in relation to the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan.	Jason Bennett Head of Adult Services and Vale Alliance <a href="mailto:jbennett@valeofglamorgan.gov.uk">jbennett@valeofglamorgan.gov.uk</a>	Due June 2026.
Leisure Management Contract – Year 14 Six-monthly update on performance data	Dave Knevett Operational Manager, Neighbourhood Services, Healthy Living & Performance. <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Due June 2026. <u>Last received June '25.</u>
Family Information Service Annual Report	Ian McMillan Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Due June 2026. <u>Last received June '24.</u> (Biennial Timeframe).
Violence Against Women, Dometic Violence and Sexual Violence (VAWDASV) Revised	Mike Ingram Head of Housing and Building Services. <a href="mailto:MIngram@valeofglamorgan.gov.uk">MIngram@valeofglamorgan.gov.uk</a>	Due July 2026.

Strategy Guidance and Information.		
Dewis Cymru Cardiff and Vale of Glamorgan Annual Report.	Ian McMillan Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Due July 2026. <a href="#">Last received November '25.</a>
Deprivation of Liberty Safeguards (DoLs)	Ian McMillan Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Due July 2026. <a href="#">Last received October 2025.</a>
Update on the Cardiff and Vale of Glamorgan Regional Partnership Board – Interim Report (Next RPB Report July '26)	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. <a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a>	Due July 2026. To align with next RPB Report. <a href="#">Last received January '26.</a>
Corporate Safeguarding (Annual reference from Cabinet)	Lance Carver Director of Social Services. <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Due August/September 2026. Last received August '25.
Youth Justice and Early Support Service: Annual Plan & Performance	Rachel Evans Head of Children and Young People Services. <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Due August 2026. To align with report presented to Youth Justice Board. <a href="#">Last received April '25.</a>
The Index Annual Report 2025 – 25.	Ian McMillan Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Due September 2026. <a href="#">Last received November 2025.</a>
Shared Regulatory Services Business Plan Annual Report	Christina Hill Head of Shared Regulatory <a href="mailto:chill@valeofglamorgan.gov.uk">chill@valeofglamorgan.gov.uk</a>	Due September 2026. <a href="#">Last received 9<sup>th</sup> September 2025.</a>
Libraries Annual Report	Matt Curtis (Interim) Head of Strategy, Community Learning and Resources. <a href="mailto:mcurtis@valeofglamorgan.gov.uk">mcurtis@valeofglamorgan.gov.uk</a>	Due November 2026. Subject to WLPS returns from Welsh Government. <a href="#">Last received 9<sup>th</sup> September 2025.</a>
Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report	Rachel Evans Head of Children and Young People Services. <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Due November 2026. <a href="#">Last received December 2025.</a>

Annual Reports for Sports Development, 60+ Active Leisure Scheme and National Exercise Referral Scheme.	Dave Knevett Operational Manager, Neighbourhood Services, Healthy Living & Performance. <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Due November 2026. <a href="#">Last received November '24.</a>
Local Housing Market Assessment	Mike Ingram Head of Housing and Building Services. <a href="mailto:MIngram@valeofglamorgan.gov.uk">MIngram@valeofglamorgan.gov.uk</a>	Due January 2027. Originally due May 2026. <a href="#">Last received May '24.</a> (Biennial Timeframe)  Pending timescale from Wesh Government.
Housing Support Grant Delivery Plan 2026 – 2029.	Mike Ingram Head of Housing and Building Services. <a href="mailto:MIngram@valeofglamorgan.gov.uk">MIngram@valeofglamorgan.gov.uk</a>	Due March 2026. <a href="#">Last received 17<sup>th</sup> March 2026.</a>
Annual Review of Commissioned Services to Adults with a Care and Support Need	Ian McMillan Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Due July 2027. <a href="#">Last received 8<sup>th</sup> July 2025.</a> (Biennial Timeframe)

#### Leisure Management Contract Members Working Group.

The Live Well Scrutiny Committee Leisure Management Contract Working Group was re-established by the Committee on the [12th September 2023](#), following a recommendation raised within the 2021 Leisure Services Audit Wales report that identified a need for Elected Members to be involved in the monitoring processes for the Council's Leisure Management Contract.

The Group meet on an ad-hoc basis by invitation from the Operational Manager for Neighbourhood Services, Healthy Living & Performance, and conduct site visits of the Vale of Glamorgan Leisure Centres and relevant services.

The Group consists of six Elected Members from the Scrutiny Committee, not subject to political balance, with the last appointments made on 27th May 2025, being: Councillors A.M. Collins (Chair), B. Loveluck-Edwards (Vice-Chair), C.A. Cave, W.A. Hennessy. J. Lynch-Wilson and N.C. Thomas.

#### Previous Visits:

- 29th September 2025, to explore the new leisure facilities on offer at Barry Leisure Centre.

#### Upcoming Visits:

- Early June – Penarth Leisure Centre: New Equipment Arrival.
- Autumn 2026 – Cowbridge Leisure Centre: Completion of new changing rooms.