

No.

SENIOR MANAGEMENT APPOINTMENT COMMITTEE

Minutes of a meeting held on 25th March, 2019.

Present: Councillor J.W. Thomas (Chairman); Councillor T.H. Jarvie (Vice-Chairman); Councillors L. Burnett, Dr. I.J. Johnson and N. Moore.

872 APOLOGIES FOR ABSENCE –

This was received from Councillor R.A. Penrose.

873 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 26th February, 2019 be approved as a correct record.

874 DECLARATIONS OF INTEREST –

No declarations were received.

875 RECRUITMENT AND SELECTION ARRANGEMENTS FOR THE HEAD OF POLICY AND BUSINESS TRANSFORMATION (MD) –

The Managing Director, in presenting the report, informed the Committee that the current Head of Performance and Development had resigned from his post with the resignation to take effect from the end of May 2019. The report provided an update and suggested way forward to recruit to the post, with the request that the Committee delegate responsibility for agreeing adverts, recruitment schedules and long listing to the Managing Director and Leader of the Council.

It was also proposed that the post be advertised initially on an internal basis only, with the advertisement to run from 2nd April, 2019 to 16th April, 2019 with a view to concluding final interviews during the latter part of April and early May. A copy of the proposed Job Description and Person Specification was attached to the report for information at Appendices A and B. The intention was also to change the title of the post to Head of Policy and Business Transformation, this being a reflection of the importance of transformational change at a time when budgets were challenging and the Council needed to work very differently in order to sustain services.

Having considered the report, it was subsequently

RESOLVED –

(1) T H A T the recruitment and selection arrangements as appended to the report be approved.

No.

(2) T H A T delegated responsibility for agreeing the advertisements, recruitment schedule and long listing be approved to the Managing Director and Leader of the Council.

Reasons for decisions

(1) To ensure the appointment is progressed in accordance with the requirements of the Council's Constitution.

(2) To expedite the matter.