

SENIOR MANAGEMENT APPOINTMENT COMMITTEE

Minutes of a meeting held on 11th June, 2019.

Present: Councillor N. Moore (Chairman); Councillor L. Burnett (Vice-Chairman);
Councillors: R. Crowley, B.T. Gray and Mrs. S.M. Hanks.

30 MINUTES –

RESOLVED – T H A T the minutes of the meetings held on 7th May, 2019 be approved as a correct record.

31 DECLARATIONS OF INTEREST –

No declarations were received.

32 RECRUITMENT AND SELECTION ARRANGEMENTS FOR THE HEAD OF POLICY AND BUSINESS TRANSFORMATION (MD) –

The Managing Director provided the Committee with an update of the outcome of the recruitment arrangements and long listing process that had been conducted for the position of Head of Policy and Business Transformation advising that he would provide feedback on the primary assessment process under the Part II item on the agenda.

In accordance with the prior approval of the Committee, the post of Head of Policy and Business Transformation had been advertised during the period of 2nd April to 16th April, 2019. The internal advert had attracted two applications and as agreed with the Committee, long listing had been undertaken by the Managing Director. The two applicants proceeded to a preliminary assessment process which took place on 3rd May, 2019 and the process involved a technical interview with a Senior Management Panel.

Having been advised that feedback in relation to the preliminary assessment would be presented in Part II of the agenda, it was subsequently

RESOLVED – T H A T the recruitment and selection arrangements for the Head of Policy and Business Transformation be approved.

Reason for decision

To ensure the appointment was progressed in accordance with the requirements of the Council's constitution.

33 EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

34 RECRUITMENT AND SELECTION ARRANGEMENTS FOR THE HEAD OF POLICY AND BUSINESS TRANSFORMATION (MD) –

The Managing Director provided the Committee with feedback in relation to the preliminary assessment process that had been undertaken in respect of the position and provided a verbal update to the Committee in relation to the short listed candidates.

Having considered the information provided by the Managing Director, it being noted that the final interview stage was to take place on Thursday, 20th June, 2019, it was subsequently

RESOLVED – T H A T Candidate A be invited for interview on Thursday, 20th June, 2019.

Reason for decision

In order to interview the candidate and ensure the appointment progressed in accordance with the requirements of the Council's Constitution.