

No.

## SENIOR MANAGEMENT APPOINTMENT COMMITTEE

Minutes of a Remote meeting held on 4<sup>th</sup> June, 2024.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Present: Councillor L. Burnett (Chair); Councillor B.E. Brooks (Vice-Chair);  
Councillors G.D.D. Carroll, P. Drake, Dr. I.J. Johnson and E. Williams.

Also present: Councillor R.M. Birch (Cabinet Member for Education, Arts and the Welsh Language)

### 80 ANNOUNCEMENT –

Prior to the commencement of the business of the Committee, the Chair read the following statement: “May I remind everyone present that the meeting will be live streamed as well as recorded via the internet and this recording archived for future viewing.”

### 81 MINUTES –

RECOMMENDED – T H A T the minutes of the meeting held on 24<sup>th</sup> April, 2024 be approved as a correct record.

### 82 DECLARATIONS OF INTEREST –

No declarations of interest were received.

### 83 RECRUITMENT AND SELECTION DETAILS FOR THE POSTS OF HEAD OF ALN AND WELLBEING, HEAD OF NEIGHBOURHOOD SERVICES AND OPERATIONAL MANAGER (STATUTORY HEAD OF) DEMOCRATIC SERVICES (CX) –

The Chief Executive presented the report which set out the recruitment and selection arrangements for the posts of Head of ALN and Wellbeing, Head of Neighbourhood Services and Operational Manager (and statutory Head of) Democratic Services.

It was proposed to advertise the posts (both internally and externally) as soon as practically possible with the process likely to commence in early June 2024.

Councillor Carroll commented that he was supportive of the Committee considering more than one candidate at final interview stage so as to enable the

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Committee to compare suitable candidates. The Leader in response indicated that this would be progressed where more than one suitably qualified candidate was identified in the earlier stages of the process by Officers.

RESOLVED –

(1) T H A T the recruitment and selection arrangements as described for the three positions in the body of the report be approved.

(2) T H A T delegated authority be granted to the Chief Executive, in consultation with the relevant Cabinet Member, Service Director and Head of Human Resources and Organisational Development to progress:

- advertising the positions;
- progressing the necessary arrangements for long-listing and any necessary assessment of candidates in advance of shortlisting;
- drawing up a final short-list for interviews, the interviews of which would be undertaken by future meetings of this Committee, and to;
- agree costings and resource requirements relating to the processes required to pursue the recruitment and selection processes.

Reasons for decisions

(1) To ensure the appointments are progressed in accordance with the requirements of the Council's Constitution.

(2) To allow matters to be progressed in advance of the final stage of recruitment.