

No.

## SENIOR MANAGEMENT APPOINTMENT COMMITTEE

Minutes of a Remote meeting held on 15<sup>th</sup> July, 2025.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Present: Councillor L. Burnett (Chair); Councillor B.E. Brooks (Vice-Chair);  
Councillors G.D.D. Carroll, E. Goodjohn, Dr. I.J. Johnson and E. Williams.

### 185 ANNOUNCEMENT –

Prior to the commencement of the business of the Committee, the Operational Manager – Democratic Services read the following statement: “May I remind everyone present that the meeting will be live streamed as well as recorded via the internet and this recording archived for future viewing”.

### 186 MINUTES –

RECOMMENDED – T H A T the minutes of the meeting held on 1<sup>st</sup> October, 2024 be approved as a correct record.

### 187 DECLARATIONS OF INTEREST –

No declarations of interest were received.

### 188 RECRUITMENT AND SELECTION DETAILS FOR THE POSTS OF EXECUTIVE DIRECTOR OF ENVIRONMENT AND HOUSING (CX) –

The Chief Executive presented the report which set out the recruitment and selection arrangements for the post of Executive Director of Environment and Housing.

It was proposed to advertise the posts (both internally and externally) as soon as practically possible with the process likely to commence at the end of July 2025, with interviews being held in September and October 2025.

### RESOLVED –

(1) T H A T the recruitment and selection arrangements as described for the position in the body of the report be approved.

(2) T H A T delegated authority be granted to the Chief Executive, in

No.

consultation with the Leader, relevant Cabinet Member and Head of Human Resources and Organisational Development to progress:

- advertising the position;
- progressing the necessary arrangements for long-listing and any necessary
- assessment of candidates in advance of shortlisting;
- drawing up a final short-list for interviews, the interviews of which will be
- undertaken by future meetings of this Committee, and to;
- agree costings and resource requirements relating to the processes required to
- pursue the recruitment and selection processes.

#### Reasons for decisions

(1) To ensure the appointments are progressed in accordance with the requirements of the Council's Constitution.

(2) To allow matters to be progressed in advance of the final stage of recruitment.