

SENIOR MANAGEMENT APPOINTMENT COMMITTEE

Minutes of a Remote Meeting held on 15th October 2026.

The meeting papers are available [here](#).

The recording of the meeting is available [here](#).

To view the presentation and subsequent discussion for any Part I agenda item, please click the hyperlink contained in its title below.

Present: Councillor L. Burnett (Chair); Councillor B.E. Brooks (Vice-Chair); Councillors G.D.D. Carroll, Dr. I.J. Johnson and E. Williams.

Also Present: Councillor M. Wilson (Cabinet Member for Neighbourhood and Building Services).

318 ANNOUNCEMENT –

Prior to the commencement of the business of the Committee, the Head of Democratic Services read the following statement: “May I remind everyone present that the meeting will be live streamed as well as recorded via the internet and this recording archived for future viewing”.

319 [DECLARATIONS OF INTEREST](#) –

No declarations of interest were received.

320 [MINUTES](#) –

RESOLVED – T H A T the minutes of the meeting held on 21st July 2026 be approved as a correct record.

321 [RECRUITMENT AND SELECTION ARRANGEMENTS FOR THE PERMANENT APPOINTMENT TO THE POSITION OF DIRECTOR OF ENVIRONMENT AND HOUSING \(CX\)](#) –

The report detailed recruitment and selection arrangements and sought Committee approval to progress recruitment for the position of Director of Environment and Housing on a permanent basis. Delegated authority was sought for the Chief Executive, in consultation with relevant stakeholders, to progress advertising, assessment, longlisting and shortlisting arrangements in advance of final interviews by the Committee.

RESOLVED –

- (1) T H A T the commencement of the process of recruitment to the position of Director of Environment and Housing be approved.
- (2) T H A T the scope and extent of the recruitment process to be followed, and having particular regard to benefits of progressing recruitment on a competitive internal basis, be agreed.
- (3) T H A T, in pursuance of Resolutions (1) and (2) above, delegated authority be granted to the Chief Executive in consultation with the Leader, relevant Cabinet Member and Head of Human Resources and Organisational Development to progress:
- a. advertising the position;
 - b. progressing the necessary arrangements for long-listing and any necessary assessment of candidates in advance of shortlisting;
 - c. drawing up a final short-list for interviews, the interviews of which will be undertaken by future meetings of this Committee; and to
 - d. agree costings and resource requirements relating to the processes required to pursue the recruitment and selection processes.

Reasons for the decisions

- (1) To enable a permanent appointment to be made before the conclusion of the current secondments and associated fixed term contract approved by the Senior Management Appointment Committee in February 2026.
- (2&3) To allow the recruitment process to be progressed