

SHARED REGULATORY SERVICES JOINT COMMITTEE

Decision Notice – Remote Meeting, 14th December, 2021.

The Committee agenda is available [here](#).

The Meeting recording is available here.

Present:

Representing Bridgend County Borough Council – Councillors D. Lewis and D. Patel.

Representing Cardiff City and County Council – Councillors M. Michael (Chair) and Mrs. N. Mackie.

Representing the Vale of Glamorgan Council – Councillors E. Williams (Vice-Chair) and P. Drake (Substituting for J.W. Thomas).

AGENDA ITEM 1. APOLOGY FOR ABSENCE –

This was received from Councillor J.W. Thomas (Vale of Glamorgan Council).

AGENDA ITEM 2. MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 28th September, 2021 and the Special Meeting held on 2nd December, 2021 be approved as a correct record.

AGENDA ITEM 3. DECLARATIONS OF INTEREST –

No declarations were received.

AGENDA ITEM 4: IMPLEMENTATION RESERVE (DS1510) –

RESOLVED – T H A T the £46k retained within the Shared Regulatory Services (SRS) Implementation Reserve to fund the set up costs of the SRS being identified as a separate employer under the umbrella of the Cardiff and Vale Pension Fund be returned to the partner Authorities in line with 2015/16 contributions rate.

Reason for decision

As a result of additional information being included in the annual payroll return provided to the Cardiff and Vale Pension Fund, there was no longer a requirement for the SRS to be identified as a separate employer within the Fund. SRS pension Assets and Liabilities could now be accurately established with valuation costs met from within existing revenue budgets.

AGENDA ITEM 5: SHARED REGULATORY SERVICES DRAFT BUDGET PROPOSAL 2022/23 (DEH) –

RESOLVED –

- (1) T H A T the proposed Shared Regulatory Services Budget for 2022/23 be approved.
- (2) T H A T the individual Authorities be requested to approve in writing the Proposed Budget for 2022/23 by 10th March, 2022.

Reasons for decisions

- (1) Having regard to the contents of the report and discussions at the meeting.
- (2) To allow the budget to be finalised prior to the start of 2022/23.

AGENDA ITEM 6: OVERVIEW AND UPDATE ON SHARED REGULATORY SERVICES (DEH) –

RESOLVED –

- (1) T H A T the contents of the report be agreed.
- (2) T H A T of the £250k underspend for 2020/21, £100k be retained by the Service to cover the residual investigation costs incurred in early 2021/22 and that the balance be returned to partners on the basis of their 2020/21 revised underspend.
- (3) T H A T the draft Port Health Plan 2021/22 be approved for use in the Shared Regulatory Services region.

Reasons for decisions

- (1) Following consideration of the report and discussions at the meeting.
- (2) In order for the Service to retain £100k to cover residual investigation costs and for remaining balance to be returned to the partner Authorities
- (3) Following consideration of the contents of the draft Port Health Plan 2021/22.

AGENDA ITEM 7: SHARED REGULATORY SERVICES FEES AND CHARGES 2022-23 (DEH) –

RESOLVED –

- (1) T H A T the Shared Regulatory Services charging and fee proposals, as set out in the report, be agree for implementation from 1st April, 2022.

(2) T H A T the Head of Shared Regulatory Services and Interim Section 151 Officer for the Vale of Glamorgan be given delegated authority to explore the possibility of implementing or introducing a reduced charging and fee regime for 2022-23, and for discussions on this to be held with Section 151 Officers in Bridgend and Cardiff.

Reasons for decisions

(1) Following consideration of the report and discussions at the meeting.

(2) In order to allow the Head of Shared Regulatory Services and the Interim Section 151 Officer the explore the possibility of implementing a reduced charging and fee regime for 2022/23.