

SHARED REGULATORY SERVICES JOINT COMMITTEE

Decision Notice –Meeting, 27th September, 2022.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Present:

Representing Bridgend County Borough Council – Councillors M. Lewis and R. Goode (vice-Chair).

Representing Cardiff City and County Council – Councillor D. De'Ath.

Representing the Vale of Glamorgan Council – Councillors P. Drake and R. Sivagnanam (Chair).

AGENDA ITEM 1. APOLOGY FOR ABSENCE –

This was received from Councillor M. Michael (Cardiff City and County Council).

AGENDA ITEM 2. MINUTES –

RESOLVED – T H A T the minutes of the Annual Meeting held on 28th June, 2022 be approved as a correct record.

AGENDA ITEM 3. DECLARATIONS OF INTEREST –

No declarations of interest were received.

AGENDA ITEM 4. AUDIT WALES – AUDIT ENQUIRIES TO THOSE CHARGED WITH GOVERNANCE AND MANAGEMENT (HF/S1510) –

RESOLVED – T H A T the contents of the report be noted

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 5. AUDIT OF THE 2021/22 SHARED REGULATORY SERVICES FINANCIAL STATEMENTS (HF/S1510) –

RESOLVED –

- (1) T H A T the Shared Regulatory Services 2021/22 Statement of Accounts be approved, signed and dated by the Chair of the Committee.
- (2) T H A T the Letter of Representation to Wales Audit for 2021/22 be agreed, signed and dated by the Chair of the Committee.
- (3) T H A T the report of the Appointed Auditor on the audit of the Shared Regulatory Service for 2021/22 be noted.
- (4) T H A T the Shared Regulatory Services Annual Governance Statement 2021/22 be approved, signed and dated by the Chair of the Committee, the Chair of the Shared Regulatory Services Management Board and the Head of Shared Regulatory Services

Reasons for decisions

- (1) So that the Statement of Accounts be approved prior to the deadline.
- (2) So that the signed Letter of Representation be returned to Wales Audit.
- (3) Having regard to the results of the audit of the 2021/22 Financial Statements of the Shared Regulatory Service.
- (4) So that the Shared Regulatory Services Annual Governance Statement 2021/22 be approved and signed.

AGENDA ITEM 6: OVERVIEW AND UPDATE ON SHARED REGULATORY SERVICES (DEH) –

RESOLVED –

- (1) T H A T the contents of the report be agreed.
- (2) T H A T the Port Health Plan 2022-23 be approved for use in the Shared Regulatory Services region.
- (3) T H A T the Communicable Disease Plan 2022-23 be approved for use in the Shared Regulatory Services region

Reasons for decisions

- (1) Following consideration of the report and discussions at the meeting.

- (2) Following consideration of the contents of the draft Port Health Plan 2022-23.
- (3) Following consideration of the contents of the Communicable Disease Plan 2022-23.

AGENDA ITEM 7. SHARED REGULATORY SERVICES FOOD AND FEED LAW ENFORCEMENT SERVICE PLAN FOR THE SHARED REGULATORY SERVICE FOR 2022/23 (DEH) –

RESOLVED –

- (1) T H A T the 2022/23 Food and Feed Law Enforcement Plan be approved for use in the Shared Regulatory Services region.
- (2) T H AT the Head of the Shared Regulatory Services be authorised to make administrative amendments to the 2022/23 Food and Feed Law Enforcement Service Plan should the need arise.

Reasons for decisions

- (1) Having regard to the contents of the report and discussions at the meeting.
- (2) To ensure the plan remains up to date should any changes in law or best practice be introduced during the period.