

No.

SHARED REGULATORY SERVICES JOINT COMMITTEE

Decision Notice – Remote Meeting, 26th March, 2025.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Representing Bridgend County Borough Council – Councillor H. Williams.

Representing Cardiff City and County Council – Councillors N. Mackie (Chair) and M. Michael.

Representing the Vale of Glamorgan Council – Councillors P. Drake and R. Sivagnanam (Vice-Chair).

AGENDA ITEM 1. APOLOGY FOR ABSENCE –

This was received from Councillor M. Lewis (Bridgend County Borough Council).

AGENDA ITEM 2. MINUTES –

RESOLVED – T H A T the minutes of the Extraordinary meeting held on 19th February, 2025 be approved as a correct record.

AGENDA ITEM 3. DECLARATIONS OF INTEREST –

No declarations of interest were received.

AGENDA ITEM 4. SHARED REGULATORY SERVICES OVERVIEW AND UPDATE REPORT (DEH) –

RESOLVED – T H A T the contents of the Shared Regulatory Services (SRS) Overview and Update Report be agreed and noted.

Reason for decision

Having regard to the contents of the report, discussions at the meeting and following the report's consideration by the Joint Committee of the work of the service and the progress toward completing the actions contained in the SRS Business Plans.

AGENDA ITEM 5. AMENDMENT TO SHARED REGULATORY SERVICES FEES AND CHARGES 2025-26 (DEH) –

RESOLVED – T H A T the amended schedule of Shared Regulatory Services fees and charges for 2025-26, as set out in Part One to the Annex of the report, be agreed.

Reason for decision

In order that the amended schedule of Shared Regulatory Services fees and charges for 2025-26, with the administrative error on page 8 of the schedule now corrected therein, be approved so that the correct fees could be charged from 1st April, 2025.

AGENDA ITEM 6. MATTER WHICH THE CHAIR HAD DECIDED WAS URGENT -

RESOLVED – T H A T the following matter which the Chair had decided was urgent for the reason given beneath the minute heading be considered.

AGENDA ITEM 6(i) AUDIT OF THE 2023/24 SHARED REGULATORY SERVICES FINANCIAL STATEMENTS (DEH) –
(Matter which the Chair had decided was urgent by reason of the need to enable the 2023/24 Audit to be closed prior to the publication of the 2024/25 draft accounts)

RESOLVED –

- (1) T H A T the Shared Regulatory Services 2023/24 Statement of Accounts be approved, signed and dated by the Chair of the Committee.
- (2) T H A T, as the amended Statement of Accounts were subject to final checks by Audit Wales, delegated authority be granted to the Head of Finance, Vale of Glamorgan Council, in consultation with the Chair of the Committee, to approve final amendments to the accounts.
- (3) T H A T the Letter of Representation to Wales Audit for 2023/24 be noted, agreed, signed and dated by the Chair of the Committee.
- (4) T H A T the report of the Appointed Auditor on the audit of Shared Regulatory Service for 2023/24 be noted.
- (5) T H A T the response to the Audit Wales Audit Enquiries at Appendix C to the report be approved.
- (6) T H A T the Shared Regulatory Services Annual Governance Statement 2023/24 be approved, signed and dated by the Chair of the Committee, the Chair of the Shared Regulatory Services Management Board and the Head of Shared Regulatory Services.

No.

Reasons for decisions

- (1) In order that the Statement of Accounts be approved prior to the deadline.
- (2) To enable the Amended Statement of Accounts to be approved following review by Audit Wales.
- (3) In order that the signed Letter of Representation be returned to Audit Wales.
- (4) To ensure that the Members were aware of the results of the audit of the 2023/24 Financial Statements of Shared Regulatory Service.
- (5) This was in response to Audit Wales having written to both officers and those charged with governance with a set of queries to provide assurance on fraud, legal and related parties.
- (6) To enable the 2023/24 accounts to be finalised.