

SHARED REGULATORY SERVICES JOINT COMMITTEE

Decision Notice – Remote Meeting, 17th December, 2025.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Representing Bridgend County Borough Council – Councillors M. Lewis and H. Williams (Vice-Chair).

Representing Cardiff City and County Council – Councillors N. Mackie and M. Michael.

Representing the Vale of Glamorgan Council – Councillors P. Drake and R. Sivagnanam (Chair).

AGENDA ITEM 2. MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 24th September, 2025 and the Special meeting held on 3rd December, 2025 be approved as a correct record.

AGENDA ITEM 3. DECLARATIONS OF INTEREST –

No declarations of interest were received.

AGENDA ITEM 4. OVERVIEW AND UPDATE ON SHARED REGULATORY SERVICES (CX) –

RESOLVED –

- (1) T H A T the contents of the report be noted and agreed.
- (2) T H A T the 2025-26 Port Health Plan attached at Appendix 3 to the report be approved.
- (3) T H A T the Head of Shared Regulatory Services be authorised to make administrative amendments to the Port Health Plan 2025-26, should the need arise.

Reasons for decisions

- (1) Having regard to the contents of the report and discussions at the meeting.
- (2&3) To ensure that the Shared Regulatory Service had the necessary arrangements in place to deliver its obligations in respect of Port Health.

AGENDA ITEM 5. SHARED REGULATORY SERVICES FEES AND CHARGES 2026-27 (CX) –

RESOLVED – T H A T the Shared Regulatory Services charging and fee proposals, as set out in Part One to the Annex of the report be agreed, with their implementation from 1st April, 2026 also agreed.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 6. SHARED REGULATORY SERVICES BUDGET SAVINGS (CX) –

RESOLVED – T H A T the content of the report be noted, with a view to decisions being made on the Shared Regulatory Services Budget Savings report under Part II of the agenda.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

MATTER WHICH THE CHAIR HAD DECIDED WAS URGENT –

RESOLVED – T H A T the following matter which the Chair had decided was urgent for the reason given beneath the minute heading be considered.

AGENDA ITEM 8(i) SHARED REGULATORY SERVICES BUDGET SAVINGS 2026-27 (CX) (EXEMPT INFORMATION – PARAGRAPH 15) –

(Urgent by reason of the need for the Joint Committee to consider the budget proposals in a timely manner as part of the current budget setting process)

RESOLVED –

(1) T H A T the content of the report in the context of agreeing the level of budget savings required of the Shared Service in 2026-27 be noted.

(2) T H A T the requirement to set a balanced budget by 31st December, 2025 as outlined in the Shared Regulatory Services Joint Working Agreement (JWA) be

waived for this year, and an Extraordinary meeting be scheduled for late January 2026 (date to be confirmed) allowing feedback from the partner Authorities to ratify the Shared Regulatory Service budget for 2026-27.

Reasons for decisions

- (1) Having regard to the contents of the report and discussions at the meeting.
- (2) To enable an informed decision to be made on the level of savings required by the partner Authorities, while balancing the tight lead time before the savings needed to take effect, and allowing for the implications of the Welsh Government's Settlement for Local Government to be fully understood for each of the partner Authorities.